

CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD
MIDDLETOWN LIBRARY SERVICE CENTER
Minutes of the Meeting on August 3, 2005

Present: Alan Benkert, David Bretthauer, Patricia Daragan, Elizabeth Frechette, Alfred Hopkins (chair), Anne-Marie Kaminsky, Alana Meloni, and Jenifer O'Connor

Others: Lynette Baisden, Steve Cauffman, Sharon Clapp, Gail Hurley, and William Sullivan

Absent: Melissa Behney, Deborah Salewski, Arthur Skerker, and Jonas Zdanys

1. Call to Order

Al Hopkins called the meeting to order at 1:02 p.m.

2. Introduction – Sharon Clapp

Bill Sullivan introduced Sharon Clapp to the board. Sharon is the new outreach coordinator for iCONN.

3. Approval of Minutes

The minutes of June 1, 2005 were approved. VOTED UNANIMOUSLY.

4. Approval of Agenda

The agenda of August 3, 2005 was approved. VOTED UNANIMOUSLY.

5. Public Comment

There was no public comment.

6. State Library Report – Kendall Wiggin

Bill Sullivan distributed a copy of the Connecticut State Library Report to the board. The State Library Board approved LSTA grants to libraries totaling \$250,722. CT.Webjunction.Org has online courses and library staff training. All the training is free of charge and can be taken at work or at home. The State Library has notified qualifying libraries about a second round of Bill and Melinda Gates Staying Connected grants that will provide free public access computer tech. training and tech. support. The State Library sent a letter to libraries explaining the status of the Connecticut Education Network (CEN) and asking libraries to fill out an online survey. Bill provided a copy of the letter and a copy of the policy statements regarding public library connections. In the general operating budget, all the library programs (Connecticar, iCONN, reQuest, CLC grants to public libraries and Connecticard reimbursements) were level funded. There was an increase in funding for the public library construction grants. The State Library received an increase in the book budget.

7. Department of Higher Education Report – Jonas Zdanys

There was no report given.

8. Old Business

a. Nominations Committee – Alfred Hopkins

Al Hopkins reported that the expiration date for a number of Board terms is readily approaching. Al asked that current board members whose first terms are expiring contact Bill if they would like to serve a second term. The application deadline is October 21. Applications are being sought in the following categories: *teacher in a Connecticut school or college; public librarian; academic librarian; school librarians; business representative or library user; parent of a K-12 student; and a student from a school or college.* Al would like to see the *parent of K-12 student* and the *student, school or college* slots filled. These two slots have never been filled in the past.

9. Reports

a. Digital Library Progress Report – William Sullivan

Bill Sullivan distributed the July 2005 edition of the *iCONN Times* and discussed the iCONN statistics

provided in that issue. The search totals for FY 2005 had to be adjusted (downward) in order to eliminate the inflation factor resulting from duplicate searches caused by federated searching. Bill described public awareness initiatives planned, including having a link to iCONN from each local television station website, getting articles in association newsletters, disseminating information to all PTA chapters through the CTPTA newsletter, utility bill inserts, press releases, the annual mailing to legislators, getting on local radio talk shows, and doing a mailing to all physicians' offices and health clinics. Next year is the 5th year anniversary for iCONN. There was a suggestion to have an anniversary celebration. In preparation for DoIT's issuing an RFP this Fall for the Tier I databases, Jane Emerson will hold two focus groups at the Middletown Library Service Center on August 18 and 19 to elicit feedback on requirements for Health and Business information. Jane is looking for more K-12 librarian representation in the focus groups. Bill enumerated two reQuest features that are not currently working (phrase searching, which has not yet been announced, and ILL lender selection using circ status -- Auto-Graphics is working to correct both), and also indicated that federated searching of LexisNexis is still not available. Currently in development are: bookstraps for the reQuest/ILL module; Gale Power Search, a federated searching module for Gale InfoTrac databases, which in turn will minimize the number of duplicate search results and solve the problem of inconsistency between keyword and advanced search results; and an academic-specific version of the Health & Wellness Resource Center.

b. Circulation Status in reQuest (update) – Stephen Cauffman

Stephen Cauffman distributed an updated report on the circulation status function in reQuest. The Connecticut Community Colleges are up and running and the Library Connection consortium has submitted their Z39.50 profile information. The goal is to configure all libraries whose holdings are in reQuest and whose catalogs are both Web-accessible and support Z39.50. Because this function works only for records that have ISBNs, Auto-Graphics has suppressed the check status graphical icon so that it does not appear on bibliographic records that do not have ISBNs.

10. Adjourn

The meeting was adjourned at 1:55 p.m. The next meeting will be on October 19, 2005 (rescheduled from October 5, 2005) at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden,
Connecticut State Library