

CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD
MIDDLETOWN LIBRARY SERVICE CENTER
Minutes of the Meeting on October 19, 2005

Present: Alan Benkert, Melissa Behney, David Bretthauer, Patricia Daragan, Elizabeth Frechette, Alfred Hopkins (chair), Anne-Marie Kaminsky, Alana Meloni, Jenifer O'Connor, Deborah Salewski, Arthur Skerker, Kendall Wiggin, Jonas Zdanys

Others: Lynette Baisden, Sharon Brettschneider, Steve Cauffman, Sharon Clapp, Gail Hurley, William Sullivan.

1. Call to Order

Al Hopkins called the meeting to order at 2:03 p.m.

2. Approval of Minutes

Alan Benkert MOVED (2nd D. Bretthauer) to approve the minutes of August 3, 2005. VOTED UNANIMOUSLY.

3. Approval of Agenda

Sharon Brettschneider asked that the State Librarian's report be moved to the end of the agenda. VOTED UNANIMOUSLY.

4. Public Comment

There was no public comment.

5. Department of Higher Education Report – Jonas Zdanys

Jonas Zdanys reported that the summary of activities and hits were submitted at his monthly Board of Governors meeting. There have been 38 million searches on the iCONN databases. Jonas stated that they are proud to participate in iCONN and credited Bill Sullivan and his colleagues for all their work. The Connecticut Task Force on the Cost of College Textbooks presented its findings to a public hearing with the legislature. A statewide Textbook Summit was held at the Legislative Office Building as a follow up to the work of the Taskforce, and the result may have some implications for academic libraries statewide.

6. Old Business

a. Nominations Committee – Alfred Hopkins

Al Hopkins reported that the application closing date is this Friday. The Nominations Committee will meet after today's board meeting. The committee received 27 nominations. There was not application from a student from a school or college or parent of a K-12 student. The committee will send its recommendation to the board on Friday by email and bring it back to the December 7th board meeting. The new appointees will be invited to the December meeting but will be "official" as of January 1st. At that time the board will also have to elect a new chair and vice chair.

7. New Business

a. Bylaws change – CDLAB DOC 05-05 – Alfred Hopkins

Al Hopkins noted that according to the bylaws the board's annual meeting is held in January, but since the board meets bi-monthly, the meeting may be held in February or the next regularly scheduled board meeting date. The bylaws, Article VIII, Section A and Article IX, Section C, will have to be modified to reflect that. Art Skerker MOVED (2nd Deborah Salewski) to approve an amendment to the bylaws for the annual meeting to be held in February. VOTED UNANIMOUSLY.

b. 2006 Meeting Dates – William Sullivan

Bill Sullivan distributed CDLAB meeting dates for the 2006 calendar year. The dates are scheduled for February 1, April 5, June 7, August 2, October 4 and December 6. The meetings are to be held at the Middletown Library Service Center at 1:00 p.m. unless otherwise stated.

8. Reports

a. Digital Library Progress Report – William Sullivan

Bill Sullivan reported on the announcement of a full-time electronic resource coordinator position in the Digital Library office. The position is to replace Jane Emerson who will retire at the end of this year. Jane will stay on for a couple months to help train the new person. Bill distributed the October issue of the *iCONN Times*, the *iCONN Learning Activities*, which were substantially updated by Sharon Clapp to be in synch with database changes, and *Using iCONN to increase the challenge level for all students*, which Steve Cauffman revamped into a visually appealing, 4-page color brochure with more detailed database descriptions. The latter will be distributed at CECA, CEMA, and in a direct mailing to all library media specialists. It was another successful year for iCONN at the Durham Fair, essentially mirroring the experience of the first year. Sharon Clapp distributed a report that included positive comments from attendees, including some teachers and library media specialists, who were excited to hear about iCONN for the first time and how it could help them. Sharon also thanked everyone on the Board (Pat Daragan and Alana Meloni) who worked at the booth that weekend. The public awareness survey questions are being pre-tested with 10 –15 individuals, after which UCONN will begin administering the survey. Jane Emerson is drafting the final version of the RFP for the Tier I databases, which will then be submitted to DoIT for final review before being issued. iCONN will be exhibited at CECA (using a wireless Internet connection) on October 24 and at CEMA on November 7. Gail Hurley distributed letters to solicit updates to reQuest to all reQuest data providers. ReQuest ILL bookstraps should be available soon. Steve Cauffman is working with Saxton B. Little Free Library and Auto-Graphics to pilot a future enhancement that would enable ILL transactions to be converted into circulation system transactions using the NCIP communications protocol. Bill distributed a copy of his September 16 iCONN update presentation to the Community College Council of Librarians, and the agenda for the October 21 symposium *Trendspotting: A CLC Symposium on the Future of Libraries* at which Jane Emerson will give an update on iCONN.

b. Love Your Library (Barnes & Noble) Project – Sharon Clapp

Sharon Clapp distributed a *Love Your Library* (LYL) press release announcing a fundraising effort of the Connecticut Library Association, Connecticut Library Consortium and the Connecticut State Library with Barnes & Noble. Barnes & Noble will donate 15% to 25% of every sale made (if accompanied by a LYL voucher) at Barnes & Noble stores on Friday, December 2 and Saturday, December 3. The donation will help to underwrite iCONN.

c. Schools Toolkit on CD-ROM Overview – Sharon Clapp

Sharon Clapp demonstrated the schools toolkit, which she developed with the help of Art Skerker. It will be distributed to all library media specialists, and includes promotional materials, learning activities, documentation/training information, technical support information, and hot links to the iCONN website.

9. State Library Report – Kendall Wiggin

Kendall Wiggin reported on the Spanish Language Outreach Program that will train Connecticut library staff to increase their knowledge and skills to reach out to Spanish speakers in their local communities. He also reported on the latest development of the Connecticut Education Network (CEN). Based on the survey data received from libraries, CEN has asked vendors to begin quoting installations at the first 45-50 sites and will begin ordering services for the first wave of sites. If a DSL service is not available the library will receive a T1 line. Laurie Brooks, the State Program Officer from the Institute of Museum and Library Services, the agency providing Library Service and Technology Act funds, visited Connecticut. Ms. Brooks came to Connecticut to review our internal procedures for administering the LSTA program and also to look at some successful library programs funding through LSTA. The State Library has once again joined the Collaborative Summer Library Program for Summer 2006. All public libraries in the state are eligible to participate. More information can be found at: <http://ct.webjunction.org/do/DisplayContent?id=7771>

The Advisory Council for Library Planning and Development (ACLPD) Task Force for Review of Public Library Statutes completed its revisions to the Connecticut General Statutes pertaining to public libraries. The final report was presented to ACLPD and approved. The recommendations will now go to the State Library Board. The document may be viewed at:

<http://ct.webjunction.org/do/DisplayContent?id=10297>

The Hartford Courant digitization project has raised \$183,000 from the library community. The State Library has also requested funding from the Hartford Foundation for Public Giving. Ken stated his appreciation for the support that has come in.

10. Adjourn

The meeting was adjourned at 3:13 p.m. The next meeting will be on December 7, 2005 at the Middletown Library Service Center.

Respectfully submitted,

Lynette Baisden,
Connecticut State Library